

SNEE FARM COMMUNITY FOUNDATION
Board of Directors Regular Monthly Meeting
October 24, 2017 - Snee Farm Country Club - 5:30 PM
MEETING MINUTES

President Hurst called the meeting to order at 5:35 PM

Board Members Present: Steve Hurst, Michael Hagedorn, Dorothy Clinton, Jodi Daniels, TJ DelDuca, Mario Rasgo, Ed Hutson, Jeremy Burnham
Absent:Dottie Teetor

Minutes Approved **September** Monthly Meeting Minutes Approved electronically
Annual Meeting Minutes Approved 10/24/2017

Invited Guests: Jessica Turner, Southern Community Services

Presidents Comments

On October 17 the Board met and elected the following to new offices:

- Jodi Daniels: Vice President
- TJ Del Duca: Restrictions Chair
- Ed Hutson: Security Chair

Last week I confirmed with Emily Raby that the stormwater easement documents required for us to begin our process have not yet been generated by TOMP legal.

I again invited James Huffman, Snee Farm Village project manager to join us this evening, but he was unable to attend. He asked that we try to arrange a daytime meeting with any Board members available.

Since the Annual Meeting I have met with Foundation Members Don Cameron (golf course drainage), Lawrence Frierson(sheds without foundations), and corresponded with Nopporn Kichanan (Westos way pond) and Kelsey Futeral(feral cats). Kelsey graciously offered to help with the cat issue and Nopporn graciously offered his services as a landscape architect (with regard to Snee Farm Village). Thanks to all for their input and efforts.

I have also been in contact with the golf course superintendent and general manager and may be able to answer some limited questions.

Standing Committee Reports

Finance

Jessica Turner of Southern Community Services reported:
Overall Revenues are higher than budget, YTD, \$13,282

Overall Expenses are lower than budget, YTD, \$42,957, with the following significant variances:

Positive:

- 5267 - Grounds-Other: \$17,350
- 5272 - Azalea Pruning: \$11,250
- 5284 - Restriction: \$13,617

Negative:

- 5270 - Grounds Maintenance: **\$11,131**

As per discussion with Steve - I will not bring these hard copy to the meeting tomorrow evening, unless one of you asks for copies.

To plant a seed in your heads - I have three items I'd like to bring up to the Board tomorrow evening as it relates to the ADAR.

- 1 Per the ADAR - PRIOR to fining an owner for a Violation a hearing must be held.**
- 2 Per the By-Laws - Elections are to be secret written ballot**
- 3 Per the By-Laws - The Fiscal year for the Foundation is July 1-June 30**

Motion was made to change the Fiscal Year dates so as to be in compliance with the ADAR

Seconded and passed.

Michael Hagedorn shared the financials summary with the Board - a response to comments at the Annual Meeting for additional information. He also shared that five individuals had contacted him for additional information and no one asked a follow-up question.

These figures show an increase in the collections and a decrease in the Accounts receivables in recent years. It also shows little increase in reserves from 2013-2016. The recent increase is good as it allows us to plan for the expenses necessary for maintenance (operating from the Reserve Study) and plan for capital improvements as they come to light.

This aggressive approach to AR has made a difference.

Security

Ed Hutson reported that there are some incidents of "break-ins" to some vehicles, but these occur mostly to unlocked vehicles.

One incident occurred on Shady Grove Lane; police investigated.

Maintenance

- Contracted lake and irrigation work continues on schedule.
- Whipple Rd has been mowed and trimmed.
- Work is under way to clear Casseque, Farm Quarter, and Deleisseline bridges.

Landscape

Dottie Teetor sent her report: Mike Mullaney who is now in charge of the Snee Farm Forever Green Maintenance is making refinements to the beds, especially the Parkway median. I am very pleased with the results.

Tommy Boals of Mt. Pleasant Tree, cleaned up some more broken limbs that were a result of Hurricane Irma.

We are in the process of removing all the growth on the concrete walls at the bridges on Casseque, Deleisseline and Farm Quarter. The plant material clogged the drain holes at the bottom of the walls and was so aggressive that it covered the back of the walls as well as the front. The material on the back grew down to the water and to the ground under the water. This prevented the water from flowing under the bridges, therefore causing flooding on the bridges. The removal of the plant material has presented a challenge in its removal.

Restrictions

TJ DelDuca met with Jessica to discuss what has been happening in this area. He has been familiarized with the system. and a protocol established

Architectural Control

Jeremy reported that activity has slowed somewhat. Requests are fewer.

Communications

Many email blasts sent for trash and garbage. Finally back on schedule. Additional blast sent with regard to Town comprehensive plan.

Updates made to website.

Foundation Member Comments

Michael Hillyer of 1227 Parkway expressed concern for the markings in the circle and what impact this would have on the trees in the entranceway. Steve explained that the markings are to protect the trees. Mr Hillyer also wanted to be sure there would be a meeting of the Foundation when the Town presents its easement proposal for drainage project.

Meeting adjourned @ 6:42 PM Executive session called.

Prepared by Dorothy Clinton

Approved Electronically on or by November 21, 2017

Attested to by Steve Hurst, President