

**SNEE FARM COMMUNITY FOUNDATION**  
Board of Directors Regular Monthly Meeting  
January 5, 2016 – Snee Farm Country Club – 5:30 PM  
MEETING MINUTES

**President Walker called the meeting to order at 5:30 PM.**

**Board Members Present:** Jackie Walker, Dorothy Clinton, Dottie Teetor, Margaret Passailaigue, Don Campbell, Ed Hutson, Steve Hurst, Mario Rasgo    **Absent:** Brian Eanes

**Others Present:** Debbie Rogers, A+ Property Management  
Michael Hart, Restrictions Compliance  
Jerry Barnett, Security Chair

**Minutes Approved** —            Sept. 24, 2015 Annual Mtg. - Pending  
   Oct. 6, 2015 Reg. Mo. Mtg. - Pending  
   Nov. 3, 2015 Reg. Mo. Mtg. - Pending  
   Dec. 1, 2015 Reg. Mo. Mtg. - Pending

**Invited Guest** – None

**President's Comments** – Jackie noted that the task of budgeting takes time, that it needs more attention and that should be our first priority as the year begins.

**Restrictions**

Don reported that 75 letters had been sent and 7 phone calls made concerning violations. All but two of these have been dealt with.

Michael noted that the road in front of 1117 Astor needs repair.

**Finance**

Deb was happy to report that the mailing of the Assessments for the new year is complete. The amount is the same as last year \$362.00

Margaret noted that since there has been no increase in the assessment, and that there was an increase in the existing contracts with A+, Ashcrafts and Michael, we must be certain that funds are available for these before we begin to deal with new projects. (except for flower/seasonal plantings).

Margaret went on to state that one area that needs adjustment is the fee for new homeowners. Research into the fees and accounts of the property can be very time consuming for the property management company. **Margaret made a motion that this fee be increased to \$150.00 for timely applications and \$200.00 if the application falls within 48 hours of the closing date.** Discussion followed which included concerns for the necessity of the increase and the amount of work. - which also included any request for copies of the ADAR. The by-laws dictate what is entailed in this process. **Motion was amended to read: The fee for new homeowners will be \$200.00 for timely applications and \$300.00 where there is less than 48 hours before the closing. Motion was seconded and passed by a vote of 7 yay, 1 nay.** Further discussion concluded that 50% of this fee should be paid to the property management

company. This motion will be effective January 1, 2016 with previously scheduled closings grandfathered.

Deb went on to say that it was a slow month for other business. Bills went out which included the old fines.

### **Maintenance**

Steve reported that he had spoken to Michael before Christmas about the painting of the fence. He (Michael) still has the paint and the keys. Steve said he would work on this.

Signs at Liberty Circle, Casseque, Farm Quarter and the stop and yield signs and their posts have all had to be replaced. (see Security report) due to theft and accidents. This cost will run about \$1,200.

There do not seem to be any electrical issues. Steve will follow up on the Long Point/Garden Way breaker issue.

Ed reported that the street light on Royalist has been repaired.

Carp have been ordered (through EMS for \$6.68 each) and they will be placed in the ponds at the appropriate time and location.

### **Landscape**

Dottie reported that the Ashcrafts have been tending to the regular landscape maintenance which includes leaf clean up, cleaning dirt from the curbs and the unusual need for mowing the grass at the bridges because of the unusually warm weather.

Tommy Boles and his crew trimmed overhanging limbs throughout Snee Farm as well as removing several dead trees along Parkway Drive

### **Security**

Jerry reported that there have been a number of security issues. There was an auto break-in to an unlocked vehicle that involved the theft of a handgun, among other items. There have also been thefts of signs at Casseque, Farm Quarter, Law Lane and the stop and yield signs at both locations. In addition, the Liberty Circle sign was taken out and placed on the ground.

On December 24, a neighbor reported a golf cart concealed in the bushes at Parkway and Rte 17. The police were called and the cart towed. An informative email blast was sent concerning these issues.

### **Architectural Control**

Jackie reported that the homeowners request for a lot adjustment has been denied. Other architectural issues are large, and numerous. The B&B issue is still a problem that is being addressed. Members of the committee will meet this week to discuss living fence guidelines.

### **Communications**

Mario reported that he sent the email blast about the vandalized street signs and that he is in the process of drafting one which will address the coyote population.

**Other Reports** - none

**New Business**

We need to address the request made at the Annual Meeting to have trash receptacles placed in the common areas of the neighborhood. Much discussion ensued concerning who would maintain these and whether this should be the responsibility of the people using the space.

**A motion was made: Having discussed and evaluated the request made at the Annual Meeting, it has been determined that we refrain from placing trash receptacles in common areas at this time. Motion was seconded and passed unanimously.**

Meeting was adjourned at 6:45 PM

Prepared by Dorothy Clinton

Approved Electronically on or by February 2, 2016