

Snee Farm Community Foundation
Board of Directors Regular Monthly Meeting
September 6, 2005 - Snee Farm Country Club - 5:30 PM

Minutes

Board Members Present: Jackie Walker, Lawrence Frierson, Margaret Passailaigue, Jerry Barnett, Evelyn Hutto, Phil Siegrist, Dave Ardis, and Jim Craven; **Absent:** **Emilie Carey**

Others Present:

Administrative Assistant: Mugsy Kerr

Committee Members: Marty Boroughs, Diana Barnett, and Michael Barrett

Other Foundation Members: Seven Total

Restrictions Compliance Administrator: Mike Hart

CALL TO ORDER:

-President Walker called the meeting to Order.

-Standing Announcements were reviewed.

Guests: Daniel Eckert, Community Service Officer, MPPD, 884-4176, briefed the Board and Homeowners on Community security issues concerning vehicle break-ins and the importance of locking cars. Snee Farm is in Zone 4 in Mt. Pleasant, along with Wando East, Wando High School, Candlewood, and other subdivisions along Whipple Road. There is one officer assigned to the Zone each ten hour shift. J. Barnett informed Officer Eckert about the speeding in Snee Farm. Officer Eckert will forward this information to the Traffic Division of the Police Dept. Pres. Walker requested having more presence due to numerous vandalism episodes at night hours; also asked for statistical information.

Minutes Approval:

P. Siegrist Motioned to Approve the August 2, 2005 Minutes; Seconded, Motion Carried 7-0.

President's Time:

J. Walker provided copies to the Board:

- 1) Annual Meeting Reminder & Agenda Information Draft
- 2) Copies of the policies approved at the August 2nd meeting, duly noted, to be an attachment to those Minutes for records keeping: Nominating Committee for the SFCF, Balloting (Election) Committee SFCF, and Guidelines for Administering Absentee Ballots For SFCF.

Committee Reports:

FINANCE

-M. Passailaigue, CPA, Treasurer, presented her report. As of 9/6/05, we have approximately \$6,000 in the bank, and \$5,145 in Accounts Receivables (delinquent assessments); two are delinquent for 2004 and 2005 incl. late fees and interest, 15 are 2005, One is a hardship situation who has paid half with the other half to follow this month, and 17 are late fees/interest on 2005s paid after April 15, 2005. On July 22, forty-four certified, return receipt statements were mailed to delinquent homeowners: ten homeowners refused to sign for the mailings. Charleston County Tax records indicate that these homeowners still own the properties.

-She reminded that, per the ADAR, members of the Foundation owing late fees, fines and/or assessments are considered not in good standing and cannot participate in meetings nor enjoy Community privileges including the common areas.

J.Craven Moved to Accept the Finance Report; Accepted 7-0.

(Committee Reports Continued)

MAINTENANCE

Chairman J. Barnett reported that for the period of August 2 to September 6, 2005 the Maintenance Team completed the following projects:

1. The Whipple Road entrance sign was egged once again. It was scrubbed with Clorox and repainted. This is the third time this sign has been painted
2. They installed the plaques on the beautiful benches in Parkway Circle, to acknowledge the generosity of the Snee Farm Garden Club.
3. Five trees between the ponds on Casseque Province were trimmed for better maintenance control.
4. Jerry communicated with Sanders Brothers Constr. Co making sure they refurbished the common area near Whipple Rd. entrance where heavy equipment was parked during the resurfacing of Law Lane.

YTD his Team has worked some 156 hours throughout Snee Farm saving the Foundation an estimated \$15,930.

-P.Siegrist asked about the speed limit signs throughout Snee Farm, he will check with the Town to find out what formula they use for placing signs; J. Walker expressed concern re. excess signage in yards if they are only going to be ignored.

L. Frierson Moved to Accept the Maintenance Report; Accepted 7-0.

GARDEN & BEAUTIFICATION

Chairman Ardis reported the Garden Way Island Project trellis was installed. He will wait and do a spring planting rather than in fall to enable rich soil preparation before planting.

P. Siegrist Moved To Accept the Garden & Beautification Report; Accepted 7-0.

SECURITY

Chairman Craven & J. Barnett emphasized the continual speeding problem; remarked that the speed humps don't entirely slow it down. J. Craven asked Major Sewell, MPPD, to have more presence in Snee Farm to help slow down the speeding.

J. Barnett Moved to Accept the Security Report; Accepted 7-0.

ARCHITECTURAL CONTROL

L. Frierson, Chair, advised the ACC had 22 requests in August, an increase from previous months. Noted problems with some homeowners expecting immediate approval of their projects, he can not always conform to that schedule - adequate time is not "overnight".

J. Craven Moved To Accept the Architectural Control Report; Accepted 7-0.

RESTRICTIONS COMPLIANCE

M. Hart, Compliance Administrator advised he sent out 42 letters for violations, a decrease from the previous months. It appears that efforts to advise and/or fine residents for violations are achieving the desired results. He made early am trips to advise homeowners/tenants that parking in the streets overnight is not permitted except under special circumstances with permission passes. M. Hart mailed 20 "Statement of Account" letters to homeowners who have not paid fines, nor communicated with the RCC. In the month of August 2005, he spent no less than 60 hours working on Restrictions Compliance. There is one small claims case pending.

L. Frierson Moved to Accept the Restrictions Compliance Report; Accepted 7-0.

SPECIAL PROJECTS

(Special Projects Committee Report Continued)

Nominating Committee - P.Siegrist advised the process closed on Sept. 5 for the Election to be held at the upcoming Annual Meeting. There were only 4 applicants being the incumbent board members. Write-ins lines will be on the ballots for nominations from the floor.

He stated this ends the work of the 2005 Nominating Committee. He asked the board to encourage property owners to attend the Annual Meeting to achieve a quorum to do business. Absentee ballots will be available from Mugsy only. Reminded that the Election Committee of E.Carey and M. Boroughs begin from this point with other aspects of the Election.

-J. Walker confirmed that postcards would be mailed out in the next few days, first class, to remind the homeowners of the meeting and provide some Agenda items and other information.

J.Craven Motioned to Accept the Special Projects Report, Accepted 7-0.

OTHER REPORTS OR INFORMATION

Legal Matters - No major legal matters.

Administrative Assistant – M. Kerr advised she is getting ready for the Annual Meeting and will meet with Danny Henderson, MPWW to have a better set-up in the meeting room. J.Walker, M. Passailaigue, and M.Barrett will also attend.

Web Site – J. Walker mentioned to provide information for the Web Site including what is needed for the Annual Meeting page.

Sign Boards

Pres. Walker advised the signboards now have the last needed notice item (Absentee Ballots) for the A. Meeting.

Board Unfinished Business

J.Walker advised Ely Brooks was able to use only some pieces of the old signs at the Casseque Lakes for the new (two) ones for alligator warning. He will be doing the same signs, one each, at the other lake areas. She shared information heard re. an owner who's dog was unleashed and permitted to swim far into the Casseque Lake in spite of the new warning sign in place and the notice in the July Newsletter; dog was reportedly bitten by an alligator, but OK.

Board New Business

Finance -M. Passailaigue advised of the Committee's efforts to evaluate and prepare for the Annual Meeting; they are recommending an overdue and needed Assessment increase in the amount of \$75, for a total of \$300 per year. Long range planning is in progress including tree care, signs, lakes, and other projects. More information will be shared and discussed with the Foundation Members at the Annual Meeting.

L.Frierson Motioned that the Finance Committee recommend the \$75 Assessment Increase to the Foundation at the Annual Meeting; Seconded, Motion Carried unanimously 7-0.

-Discussion was held regarding capital funds needed for future projects and capital improvements.

-2005-06 Nominating Committee - L.Frierson advised that the 2005 Nominating Committee for 2005 has to recommend a nominating committee for 2005-06.

P.Siegrist Motioned to Appoint a 05-06 Nominating Committee of J. Craven, M. Boroughs, and P. Siegrist, Chair; Seconded, Motion Carried 7-0.

(Special Projects Committee Report Continued)

Foundation Members Concerns

-Dottie Teetor, 905 Red Coat Run - Shared her appreciation to the Board for being pro-active in planning for quality Community care, and efforts needed to achieve the funds needed.

-M. Barrett, 1170 Chersonese Round – Feels the Homeowners need to know that the Board unanimously supports the recommended \$75 Assessment increase.

J.Craven Motioned to Adjourn; Seconded, Motion Carried 7-0. Adjourned at 6:50 PM.

Minutes Approved On October 4, 2005 At The Board of Directors Regular Monthly Meeting;

Attested To By: **Jackie Walker**
President, Secretary