

Snee Farm Community Foundation
Board of Directors Regular Monthly Meeting
March 6, 2007 – Snee Farm Country Club – 5:30 PM

Minutes

Board Members Present: Jackie Walker, Margaret Passailaigue, Dottie Teetor, Jerry Barnett, Dave Ardis, Phil Siegrist, Michael Barrett, Bob St. Onge. **Absent:** Jim Craven.

Others Present:

Administrative Asst.: Mugsy Kerr
Committee Members: D. Barnett
Other Foundation Members: 5 Total
Non-Foundation Members: None
Restrictions Compliance Administrator: Michael Hart

CALL TO ORDER:

-President Walker called the meeting to order. She asked the Foundation members in attendance to preview the written standing announcements.
-Parliamentarian – No introduction given.

INVITED GUESTS: None

MINUTES APPROVAL

P. Siegrist motioned to approve the February 6, 2007 Minutes; seconded, carried 7-0.

PRESIDENT'S TIME: Pres. Walker welcomed Bob St. Onge to the Board and thanked him for offering to serve in that capacity as well as on the ACC. She advised that the Gazebo was contracted for a small wedding on May 12, 2007; J. Barnett confirmed that the repair/paint work would be completed well before that date.

COMMITTEE REPORTS:

Restrictions

M. Hart, Compliance Administrator, reported approx. 93 letters sent; some 25 for mailbox issues, and 27 for past due accounts with reference to Small Claims Court being the next step. He feels that our consistent enforcement of the signs restrictions is responsible for a noticeable decrease in those violations. Car parking on lawns and overnight on the street are ongoing problems in all areas of Snee Farm; he is sending letters/fines accordingly. Close monitoring of the real estate activity and his assistance as needed is helping to ensure that fines pending are collected as well as other administrative costs. ***Restrictions report accepted.***

Finance

Treasurer, M. Passailaigue, CPA, advised that 755 Annual Assessments have been received. We have \$225,000 in the Operating Acct. She proposed that we place \$125,000 in Certificates of Deposit to earn interest until needed; the terms she suggested were based on anticipated need and hurricane season.

M. Passailaigue motioned to place \$125,000 in CDs: \$50,000 in a 3-month, \$50,000 in a 6-month, and \$25,000 in a 9-month; seconded, motion carried 7-0. Finance report accepted.

Maintenance

Chairman Barnett reported the following work accomplished by the Team: 1. All "Covenants" signs at the four entrances cloroxed/cleaned and painted (repaired as needed) – each sign took 4.5 hours to refurbish; 2. Installed/wired two spotlights that illuminate the Front entrance lamp post sign; 3. Reworked/straightened the ground light fixture at the Front entrance sign & replaced bulb; 4. Cloroxed/cleaned the two "No Trespassing" signs at the Casseque ponds; 5. Due to vandalism, again had to pull a concrete bench from the Casseque lake and put back in place; 6. Worked with

DT

(Maintenance Report Continued)

SCE&G to repair broken light on Plantation Circle; 7. With D. Ardis & M. Boroughs evaluated the repair & paint work needed at the Gazebo which will be completed in the next couple of weeks. Thirty hours were logged in Feb. representing an approx. savings of 3,000; since Jan., '06, the Team has worked 262 hours for a savings of approx. \$26,000. *Maintenance report accepted.*

Landscape

Chairman Ardis reviewed the plans and cost estimates for Liberty Circle. He conferred with Mr. Mead regarding the needed tree work.

D. Teetor motioned to approve the proposed plans for Liberty Circle according to the estimates provided; seconded, motion carried 7-0. Landscape report accepted.

Security

In Chairman Craven's absence, no report was available. J. Barnett advised of: 1. Concrete bench thrown into Casseque lake by vandals; 2. Vehicle driving across Liberty Circle; 3. A rock thrown through a window on Plantation Ln.; 4. Mailbox on Parkway run over by a vehicle.

Architectural Control

J. Walker, Acting Chair, noted the downloadable forms being a convenience to most of the homeowners initiating applications. She commended the Committee members for their work, including B. St. Onge who has offered to serve as Chair. January & February activity included 16 projects processed, and 8 in review. *Architectural Control report accepted.*

Special Projects

-P. Siegrist advised that he had the survey maps of 1982 & 83 (E.M. Seabrook, Jr.). Mr. Seabrook will research his files for original surveys done in the early 1970s. Mr. Siegrist hopes to have a proposal by the April meeting for a complete survey of our lake boundaries.

-Discussion was held regarding the nonfunctioning outflow valve at the South Casseque lake and the evaluation needed to determine the remedy and expense. Estate Management Services will be consulted in the matter.

-J. Walker advised of the Town Transportation Committee meeting regarding the Whipple Road/Indigo Cut proposed traffic signal or roundabout. This followed two public meetings that produced a majority of resident response in favor of a roundabout, and recommendation from the Board for same provided in a letter to the Committee; however, the Committee will recommend that Council approve a traffic signal at a cost of approx. \$120,000 rather than a roundabout costing approx. \$350,000. *Special Projects report accepted.*

OTHER REPORTS OR INFORMATION:

Legal Matters – President Walker noted the 1/27/07 email to some of the Board members from a homeowner who requested copies of legal opinions of Council to the Board. Since this was not the first effort of said homeowner making such requests, Pres. Walker authorized Mr. Kerr to communicate directly with the homeowner. He did so on 2/5/07 and advised that communications between his firm and the client (the Board) are subject to certain privileges, and that S.C. Code governing a non-profit corp. does not require that legal files or opinions be provided to members.

Administrative Assistant, Web Site, Sign Boards – No Reports

SFCC Proposed Project - J. Walker advised that the second meeting of the Planning Committee of Council was held on March 5, 07. After review of the rezoning request with Town staff and input from the public, the Committee agreed to send the request onto Council without recommendation to

(Other Reports or Information Continued)

approve or disapprove. The rezoning request will be on the Council's March 13, '07 meeting agenda for first reading and vote.

UNFINISHED BUSINESS (Board):

-J. Barnett advised that he and Pres. Walker will meet with Ely Brooks regarding an earlier evaluation for needed replacement of the Foundation street signs in the Gardens. They hope to present a recommendation for Board review in April.

NEW BUSINESS (Board):

-J. Barnett proposed that we remove the very old non-working ground lighting boxes at the Gazebo area and consider new landscape lighting.

-J. Barnett will contact SCE&G regarding a street lighting evaluation.

-J. Barnett advised of the poor condition of the birdhouses (12) and that he and Diana would clean and repaint them.

NEW BUSINESS (Foundation Members Comments): None

J. Craven motioned to adjourn; seconded, adjourned at 7:05 PM.

Prepared By: Mugsy Kerr

APPROVED on April 3, 2007 at the Board of Directors Regular Monthly Meeting.

Attested To By: Dottie Teetor
Secretary