

Snee Farm Community Foundation
Board of Directors Regular Monthly Meeting
April 4, 2006 – Snee Farm Country Club – 5:30 PM

Minutes

Board Members Present: Jackie Walker, Lawrence Frierson, Margaret Passailaigue, Jerry Barnett, Dave Ardis, Dottie Teetor, Michael Barrett, Phil Siegrist*. **Absent:** Jim Craven.

Others Present:

Administrative Asst.: Mugsy Kerr

Committee Members: D. Barnett

Other Foundation Members: 10 Total

Restrictions Compliance Administrator: Mike Hart

CALL TO ORDER:

-President Walker called the meeting to order.

-Standing Announcements were reviewed.

- Marty Boroughs thanked the homeowners for their good decorum at the meetings.

INVITED GUESTS: None

PRESIDENT'S TIME: No Information

MINUTES APPROVAL:

M. Barrett Motioned to Approve the March 7, 2006 Minutes; Seconded, Approved 7-0.

COMMITTEE REPORTS:

Restrictions

M.Hart, Compliance Administrator, reported 117 letters sent, including 50 violation letters, in March. He attended Small Claims Court hearings for owners delinquent on Annual Assessments and/or Restrictions fines. Of the six cases, three were settled prior to the Court hearings resulting in \$2,215.00 collected. The Judge ruled in favor of Snee Farm on the three heard resulting in Judgments totaling \$3,062.00. Over 60 hours was spent on Restrictions Compliance.

D. Teetor Moved to Accept the Restrictions Report; Accepted 7-0.

Finance

Treasurer, M. Passailaigue, CPA, advised receipt of 795 Annual Assessments (2006); 120 late notices were sent after March 15th. On April 19th, Margaret will send out certified return receipt notices; after 30 days, she will file Small Claims Cases for those unpaid.

L. Frierson Moved to Accept the Finance Report; Accepted 7-0.

Maintenance

Chairman Barnett reported that the Town Public Services Dept. promptly responded to his reporting the deep depression at the road shoulder adjacent to our Whipple Rd. entrance by filling it with asphalt. They also scraped and chipped the old paint from the concrete bridge abutments on Casseque Province; Jerry and Diana then ammonia washed, primed, and painted them with the new paint color (on file at Lowcountry Hardware) - this is the new color that will be used on all signs throughout Snee Farm. A total of 28 maintenance hours were worked since January (est. \$1,490.00 saved); 188 hours since Oct., 2005 saving approx. \$5,020.00.

L. Frierson Moved to Accept the Maintenance Report; Accepted 7-0.

Garden & Beautification

Chairman Ardis reported that the Garden Way Island is 50% planted. The islands on Loyalist Court were groomed including a mass planting of Holly Ferns in the front island. The existing flower bed at Plantation Circle will soon be planted; a new bed will also be added.

M. Barrett Moved to Accept the Garden & Beautification Report; Accepted 7-0.

Security

In Chairman Craven's absence, J. Barnett advised of young children driving golf carts; he approached two boys and explained that you must have a driver's license to operate on public streets. Two adult golfers were almost hit on their golf cart by a speeding white jeep on the corner of Casseque and Chersonese Rd. Police were called. Speeding continues to be a problem.

P. Siegrist Moved to Accept the Security Report; Accepted 7-0.

Architectural Control

Chairman Frierson advised of 25 submissions in March; 23 approved, 2 in process; two other projects were completed without ACC approval.

J. Barnett Moved To Accept the Architectural Control Report; Accepted 7-0.

Special Projects

Chairman Frierson advised of an upcoming meeting on April 12, 6 –8 p.m at Town Hall regarding the widening of Whipple Rd. The Town's present proposal is to have 3 lanes, bicycle paths and sidewalks on both sides of the road, enclosed drainage, and no traffic light; a roundabout may be possible. It is important to attend this meeting to give input regarding what is best for Snee Farm.

D. Teetor Moved to Accept the Special Projects Report; Accepted 7-0.

OTHER REPORTS OR INFORMATION:

Legal Matters – J. Walker advised that the Agreement was fully executed with Mr. Robert Kerr, of Hagood & Kerr, PA, to represent SFCF.

Administrative Assistant - M. Kerr reported that she, Jackie and Margaret met with a new consultant concerning problems with the database (see New Business for more detail).

Web Site - J. Walker noted that the site would continue to be updated at the direction of the Board.

Sign Boards – Dottie's committee will change the signboards for the coming month to include notice of the upcoming Town meetings. _

BOARD UNFINISHED BUSINESS: _

-J. Walker initiated discussion regarding the Motion made at the March 7th meeting to approve M. Hart's compensation effective April 1, 2006 and explained that due to the payment schedule she noted various circumstances that warranted the increase should be reflected in the March 31st check.

M. Passailaigue Motioned to have the prior Approved Compensation Increase Retroactive to March 1, 2006; Seconded, Approved 6-1, L. Frierson Opposed.

NEW BUSINESS – Board:

-J. Walker discussed the Database proposal (copies provided to the Board) that was necessary to accomplish the needed capabilities/efficiency, including accessibility to authorized persons to perform functions such as RCC & Finance. High speed connections would be needed for each user including the "Host" location (Mugsy's). Host Battery back-up is also needed for protection/recovery from transient power outages. Related costs are detailed in the proposal; incl. small miscellaneous one-time expenses – the estimated annual expense for the Host location (DSL and the GOTOMYPC website access) will run approx. \$500-\$600 per year based on activation promotions avail. when DSL access is available to new accounts (est. end-May). The Consultant's hourly wage is \$85 per hour for various related aspects and he estimates 5 hours for this transition.

D. Teetor Motioned to Approve the Proposed Database Upgrades and Related Expenses; Seconded, Approved 7-0.

-J. Barnett gave an update on the needed fence repairs at Longpoint/Treasure Cove as a result of the auto accident/tree damage. He received 3 repair bids; Freedom Fence Co. was the lowest (\$780.00); he shared that Freedom had done work for SFCF in the past and recommended we accept this bid.

M. Barrett Motioned to Accept the Bid from Freedom Fence Co; Seconded, Approved 7-0.

(New Business-Board, Continued)

-J. Barnett shared results from efforts to and/or obtain bids for the needed repainting of all signs in Snee Farm (excl. the Gardens which he will provide an estimate for at the May meeting). He recommended to accept the bid from Ely Brooks (\$4,235.00).

J. Barnett Motioned to Accept the Bid from Ely Brooks; Seconded, Approved 7-0.

-J. Walker shared suggestions for changes to various committees.

L. Frierson Motioned to add Michael Barrett to the Finance Committee, Jerry Barnett to the Restrictions Committee, and Pat Mullings to the Security Committee; Seconded, Approved 7-0.

-J. Walker advised that Dottie Teeter was agreeable to accepting the Board Officer position of Secretary and Pres. Walker recommended that the Board appoint her to that role.

M. Barrett Motioned to Appoint D. Teeter as Board Secretary; Seconded, Approved 7-0.

-L. Frierson shared the information from the Town regarding their proposal to amend the Zoning Code to adopt the Conservation-Recreation Open Space (CR-O) zoning classification for existing golf courses to provide greater protection to keep golf courses as such, including Snee Farm, if an owner attempted to develop them into anything otherwise. The public hearing for this proposal will be held at Town Hall Council Chambers on April 19th, 5:00 PM. L. Frierson recommended, and the Board concurred, that we have our Attorney review the proposed code. If we receive a favorable opinion from Mr. Kerr we would write to the Town giving our endorsement of their proposal to adopt the new CR zoning classification.

*P. Siegrist left the meeting at 7:05 p.m.

-D. Ardis shared that he was evaluating bids for the first stage of the needed tree work at the Parkway entrance; also, he feels that utilizing a Certified Arborist as a consultant for this long-range planning for the needed care of the Oaks was something we should do for related budgeting and professional guidance that will be necessary for continuity of proper care in the future. As soon as possible, his Committee would investigate contracting an independent Certified Arborist.

NEW BUSINESS – Foundation Members Concerns:

J. Hale- asked for clarification re. the Town's CR-O proposal.

M. Hillyer- asked for more clarification re. the Town's CR-O proposal.

N. Kobylk – commented on the Whipple Road Widening Project including a possible roundabout; also shared information on the Country Club Project.

L. Frierson Motioned to Adjourn Meeting at 7:25 PM; Seconded, Motion Carried 6-0.

Prepared By: Mugsy Kerr

APPROVED on May 2, 2006 at the Board of Directors Regular Monthly Meeting.

Attested To By: *Dottie Teeter*
Secretary