

Snee Farm Community Foundation
Board of Directors Regular Monthly Meeting
October 28, 2004
Minutes

Board Members Present: Phil Siegrist, Jackie Walker, Evelyn Hutto, Emilie Carey, Jerry arnett, Jim Craven; Dave Ardis by Proxy Given to E. Hutto

Others Present:

Restrictions Compliance Administrator: Mike Hart
Committee Members: Lawrence Frierson, Marty Boroughs, Francis Hutto
Guests: MPPD, Officers Jenkins, Hughes and Barton
George Ballester, 1134 Ambling Way
Don Hawley, 1120 Astor Drive
Administrative Assistant: Mugsy Kerr

Call To Order - President Siegrist called the meeting to order at 5:35 PM.

Security

Jim Craven, Chair, introduced Officer Barton of MPPD traffic control. Officer Barton reported that the Department has 8 patrol officers to cover over a 100- mile radius of Mt. Pleasant. He stated that our population is now over 60,000 residents. Further, he advised that Sgt. Sean Heathington, Supervisor can be reached at 849- 2770 for Snee Farm related complaints. Officer Jenkins and Hughes also detailed the “Lock It or Lose It” Program guidelines:

1. Keep your house doors locked at all times.
2. Keep vehicle doors locked and personal items out of sight.
3. Keep ALL garage doors closed and locked.
4. Bicycles, toys and other items of value should not be left in your yards where they can be easily taken.

The Police station telephone number is 884- 4176 to contact the officers.

Mr. Craven talked about the MPPD’s efforts to eliminate the illegal operation of golf carts in the Community.

Introduction of New Board Members - President Siegrist made the introductions.

Minutes Approval

September 14, 2004 Minutes (Regular Monthly Meeting) – President Siegrist Motioned to Approve; Seconded by Jim Craven. Motion Carried 7- 0

September 23, 2004 Minutes (Foundation Annual Meeting) – President Siegrist Motioned to Approve; Seconded by Jim Craven. Motion Carried 7- 0

September 26, 2004 Minutes (Executive Board Meeting) – President Siegrist motioned to Approve; seconded by Jim Craven. Motion Carried 7- 0

Legal Matters - Phil Siegrist advised that he will be the Board contact to Dwayne Green, Attorney for Snee Farm.

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(Committee Assignments Continued)

Committee Assignments - Announced by President Siegrist:
Finance Committee: Evelyn Hutto, Chair; Francis Hutto

Maintenance: Phil Siegrist, Chair; Jerry Barnett, Dave Ardis, and Board Liaison to the Garden Club, Jackie Walker

Security: Jim Craven, Chair; Jerry Barnett

Architectural Control: Evelyn Hutto, Chair; Jackie Walker, Marty Boroughs, Lawrence Frierson

Restrictions Compliance: Phil Siegrist, Chair; Jackie Walker, Francis Hutto

Special Projects: Phil Siegrist, Chair; Jackie Walker, Emilie Carey, Dave Ardis, Lawrence

Frierson, Marty Boroughs

Web Site Manager: Jackie Walker

President Siegrist Motioned to Accept the Committee Assignments; Seconded by Jerry Barnett. Motion Carried 6- 1 (Emilie Carey voted against).

2003- 04 Annual Meeting Election Report - Emilie Carey, Committee Chair, reported on the election results for the 2004- 05 Board of Directors. She thanked Committee Members, Marty Boroughs, Carmela Baty, Ted Summerford, Randall Ulbricht, and Tom Dunleavy for distributing and counting ballots. Appreciation was also given to Greg Hauptert and Regions Bank for providing a private room to count votes. She detailed the voting results of the open seats being filled as follows:

	<u>Elected</u>	<u>Not Elected</u>
- For the unexpired term of M. Bowra (1 yr.):	<i>Dave Ardis 256</i>	Chuck Gilmer 145
- For the unexpired term of Shay Zepp (1 yr.):	<i>Jackie Walker 281</i>	Michael Touch 74
- For the unexpired term of M. Williams (2 yr.):	<i>Evelyn Hutto 265</i>	Nick Kobylk 131
- For the three full (3 yr.) terms:	<i>Jim Craven 329</i>	Theo Englund 95
	<i>Phil Siegrist 302</i>	Gary Gajewski 85
	<i>Jerry Barnett 276</i>	Christine Dean 82

Total ballots were 443; Only 10 ballots had to be disqualified and had no effect on any election.

President Siegrist thanked Emilie and the Committee for a job well done. He then made a Motion to Accept the report; Seconded by J. Craven. Motion Carried 7- 0

Emilie gave her opinion that new Board members should be appointed to fill the two vacancies with the election candidates that had the next highest votes. President Siegrist made remarks to include reference to the directives of the Declaration in situations of vacancies.

Financial Report

Evelyn Hutto, Treasurer, introduced her Committee Member, Francis Hutto. She advised that a computer software program had been implemented for the finances and accounting process thanks to his expertise and assistance. She then asked Francis to give an overview of the various reports generated, to include a complete

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monthly Treasurer's Report, Bank Statement Balance Report, Check Ledger, and YTD Budget Report. Copies for the month of September's Accounting Reports were distributed to all in attendance. Evelyn advised that future months will be available likewise or can be requested by contacting her, or Francis, at 884- 3872.

President Siegrist complemented their effort in developing a comprehensive report system that will detail all data and ensure a complete check and balance practice. He then Motioned to Accept the report; Seconded by Jerry Barnett. Motion Carried 7-0

Maintenance Report

President Siegrist, Chair, asked Emilie Carey to explain the tree work that was completed at the Parkway. Emilie authorized Tommy Boals to remove the tree in question as well as two stumps ground. Emilie stated that she acted on Mr. Siegrist's direction, by phone, to authorize the work be done. Mr. Siegrist denied that claim with reference to his written directives to the contrary. He also asked for the written estimates from other service providers he had requested but none were available. The total cost for the work was \$1,500.

Permission from the Town was given for the tree removal. Due to the confusion over the work being done without prior Board approval, President Siegrist emphasized the importance of that practice in order that it not occur in the future.

Jerry Barnett suggested that consideration be given to alter the previous practice of Pine Straw application in the fall season with respect to the drop of tree leaves, thereby covering the fresh straw. Also, he explained that we could use less and save money that could be applied to other landscaping efforts needed. He further advised that the rye seed had been ordered and would be applied soon. Mr. Barnett also advised of his efforts to identify the fences in disrepair, his action on some and plans to fix others with the help of Jim Kerr at no expense for labor.

President Siegrist Motioned to Accept the reports and pay the respective maintenance expenses; Jackie Walker Seconded, Motion Carried 7-0

Emilie Carey offered her opinion that we need to hire an arborist to evaluate our trees along the Parkway.

Restrictions Compliance

Phil Siegrist advised of the interim arrangement that had been established with Michael Hart providing his service with Compliance assistance. During that time, Mr. Hart expressed his interest to continue doing the job on a fee basis. Some negative remarks were attempted concerning Mr. Hart. Jackie Walker offered that she was only aware of one formal complaint of a minor nature. President Siegrist asked that a list of any homeowners who are complaining regarding Mr. Hart's performance in Restrictions Compliance matters be provided to him. None was provided at that time. President Siegrist asked Mike Hart to give an activity report for the month of October. Upon completion of the report, President Siegrist Motioned to Accept the report and To Establish a Monthly Payment of \$1,000, effective October 1, 2004, for Mr. Hart to

provide this service as Restrictions Compliance Administrator under the direction and supervision of the Restrictions Committee. No mileage would be paid, Seconded by Jerry Barnett. Motion Carried, 6- 1, Emilie Carey voted against.

Architectural Control

Evelyn Hutto gave a brief report of only typical requests for approval, such as, new roofs, fences, cutting down trees, etc.

Administrative Assistant

Mugsy Kerr reported on the Small Claims cases of outstanding assessments not paid for 2004. She will send another letter to the 20 homeowners advising them of the impending Small Claims Court process if payment is not promptly received.

Old Business

President Siegrist advised that he will meet with SCE&G on Friday, Oct. 29, 2004, concerning the underground lines along Longpoint Road and Snee Farm properties. The Town has agreed to spend \$100,000 towards this Project.

New Business

President Siegrist asked Jim Craven to serve as Sergeant at Arms during the Meetings. Mr. Craven agreed.

The remaining 2004 Regular Monthly Board Meetings will be:
November 18 & December 16, 5:30 PM at the Country Club.

George Ballester remarked that our By-laws required the Board to have an annual audit performed. Jackie Walker showed that the directive in the By-laws in that regard is worded as it being an option. She further commented that, due to the sound financial and accounting practices being implemented by this Board, the Community would be privy to such a detailed accounting. That effort, with a yearly comprehensive CPA review/compilation, etc., should be sufficient in order to avoid the huge expense of an audit considering the present financial status of the Foundation.

Emilie Carey Motioned to appoint an audit committee to explore various options; No Second, Motion Failed.

Jim Craven Motioned to adjourn; Seconded by Jerry Barnett, Motion carried 7- 0.

Meeting Adjourned at 8:15 PM

Approved As Herein Amended: On November 18, 2004 At the Board of Directors Regular Monthly Meeting

Attested To By: Jackie Walker
V.P., Secretary