

Snee Farm Community Foundation
Board of Directors Regular Monthly Meeting
November 1, 2005 – Snee Farm Country Club – 5:30 PM
Minutes

Board Members Present: Jackie Walker, Lawrence Frierson, Margaret Passailaigue, Jerry Barnett, Dave Ardis and Phil Siegrist*. **Absent:** Jim Craven

Others Present:

Administrative Assistant: Mugsy Kerr

Committee Members: Diana Barnett, Dottie Teetor, and Michael Barrett

Other Foundation Members: 10 Total

Restrictions Compliance Administrator: Mike Hart

CALL TO ORDER:

-President Walker called the meeting to order.

-Standing Announcements were reviewed.

Guests: None

Minutes Approval:

L.Frierson Motioned to Approve the October 4, 2005 Minutes; Seconded, Motion Carried 4-0.

President's Time: No Report

Committee Reports:

FINANCE

-M. Passailaigue, CPA, Treasurer, reported as of 11/1/05, there are two delinquent assessments for 2004, incl. late fees and interest, and 9 delinquent for 2005, and 2 liens because the houses were to be sold. Margaret prepared a list of Snee Farm homes sold in 2005; further, she advised that if a Real Estate Transfer Fee (RETF) had been in place, an estimated income of \$34,202.74 to SFCF would have been generated from those sales YTD. She confirmed we are proceeding with legal efforts to implement this Fee and noted its benefit to help keep Assessments low.

-The Treasurer's report is available to Foundation members by contacting her at 849-7552.

L. Frierson Moved to Accept the Finance Report; Accepted 4-0.

MAINTENANCE

-Chairman J. Barnett reported for the period of October 4, 2005 – November 1, 2005. Jerry refurbished some old Charleston benches and installed them at the Whipple Rd. entrance. He and Diana scrubbed and cloroxed the Parkway and Garden Way entrance signs and three speed limit signs because of mildew. They raised the canopy on three Bradford trees at the Whipple Rd. entrance. They surveyed all the streetlights in Snee Farm and found six lights not illuminating and reported to SCE&G; they will repair or replace them within 7 to 10 working days. SCE&G advised they are not responsible for trimming trees around streetlights. The Maintenance team worked 12.5 hours in October saving the Foundation \$375.00, and has worked 16 hrs. since Sept. saving the Foundation \$470.00.

L.Frierson Moved to Accept the Maintenance Report; Accepted 4-0.

(Restrictions Report Continued)

RESTRICTIONS

-M. Hart, Compliance Administrator advised he sent out 38 letters for violations, a decrease from the previous months. It appears there are fewer fines due to the system working. The major fines continue to be litter in front of the house, boats and trailers parked inappropriately on the property; garbage cans out before and after pick-up, and signs put into the common areas.

-One Small Claims case was heard and ruled in SFCF's favor; written confirmation is pending.

-Over 60 hours were spent on RCC work.

L.Frierson Moved to Accept the Restrictions Report; Accepted 4-0.

GARDEN & BEAUTIFICATION

-Chairman Ardis reported the Volunteers will plant the beds 11/4 & 11. The Ashcrafts are preparing the soil at all entrance flower beds for this planting.

L.Frierson Moved To Accept the Garden & Beautification Report; Accepted 4-0.

SECURITY

-J.Barnett reported for J.Craven about a car wreck on Parkway Circle. The young adult driver had serious damage to his face, and vehicle damage of \$7,500 resulting from hitting the large oak tree (not damaged). Minor repair was needed to the landscape and satisfactorily handled by the parent with a little fill dirt added by the Ashcrafts at no cost to SFCF.

-The Police have been very active using radar, are in unmarked cars and on bikes. Speeding, driving through yards, and vandalism continues. A break-in on Ambling occurred (front door was kicked in); owner was home, called Police who arrived in three minutes but did not get the intruder.

L.Frierson Moved to Accept the Security Report; Accepted 4-0.

ARCHITECTURAL CONTROL

-L. Frierson, Chair, advised the ACC granted 15 requests in October for approvals. Requests seem to be slowing down.

J. Barnett Moved To Accept the Architectural Control Report; Accepted 4-0.

SPECIAL PROJECTS

-Chairman Frierson advised that P.Siegrist contacted the Town/County for assistance in evaluating: 1) speed limit signs on Parkway Dr., and 2) traffic sight-line problem at the Longpoint entrances with regard to possible brush/tree trimming and signage on Longpoint to improve the safety situation.

J.Barnett Motioned to Accept the Special Projects Report, Accepted 4-0.

OTHER REPORTS OR INFORMATION

Legal Matters - J.Walker added to Margaret's earlier comments re. D. Green's efforts on the RETF regarding a fee estimate he gave on his services for the process.

Administrative Assistant – M. Kerr advised of her efforts with Margaret to prepare the Assessment Invoice mailing to be end-December. Also noted the ongoing database efforts due to very active real estate sales and attorneys or buyers not advising us of the transfer information needed.

Web Site – J. Walker advised the Web Site is up-to-date as of 11/1/05.

Sign Boards

-Board discussion resulted in suggestions of Veterans Day and Thanksgiving wording.

(Board Unfinished Business Continued)

Board Unfinished Business:

*P.Siegrist arrived during this segment.

-J.Walker noted for the record, the resignation received prior from E. Hutto effective 10/18/05. She shared Evelyn had given 8 years of dedicated service to the Community on the ACC, incl.the last year as a Board member. Her resignation was necessary due to health and family needs – she wishes to help the ACC when possible as needed.

-Discussion ensued regarding the Board applications received, three as of this meeting, and the application period being closed and election to fill the vacancies. With the agreement of Steve Marsh, the candidate who provided his application at this meeting, the application period was closed

-The three candidates, M. Barrett, D. Teetor, and S. Marsh gave brief bios and answered questions from the Board. The Board agreed to proceed with an Exec. Session following the meeting to review the candidates' information and elect.

L.Frierson Motioned to Close the Application Period; Seconded, Motion Carried 5-0.

Board New Business

-L. Frierson mentioned the Annual Assessment mail out in Dec. as an opportunity to include the RETF documents to save expense, and enable a convenient and prompt return of the proxies; likewise, some follow-up mailings could be combined with delinquent Assessment invoicing. M. Passailaigue noted the prior slow return of Assessments and recommended February 28 be the due date for the Annual Assessment – she further clarified the 15 day grace period following the due date before late fees/penalties would be applied.

M.Passailaigue Motioned to Approve February 28th as the Annual Assessment Due Date; Seconded, Motion Carried 5-0.

–P. Siegrist shared information on the Town's planning for a "Senior Center" in Carolina Park.

Foundation Members Concerns

-David Shuler, 883 Farm Quarter Rd., asked for statistical clarification of the Assessment Increase vote at the Annual Meeting; also asked if SFCF had authority regarding fireworks noise to which the Board shared some thoughts and directed him to the MPPD.

-Carl Scheidegg, 820 Farm Quarter Rd., inquired about the survey markers near the Club.

J.Walker shared the M. Ashton advised it all being part of the survey work necessary for the Project planning.

-Mike Hillyer, 1227 Parkway Dr., inquired as to whether the Club had provided the Board the Project plans. J. Walker advised not yet.

P.Siegrist Motioned to Adjourn, Seconded; Motion Carried 5-0. Meeting Adjourned at 7:15 PM

The Board immediately convened to Executive Session and elected, by secret ballot, Michael Barrett and Dottie Teetor to fill the two remaining one year unexpired terms of E. Carey and N. Kobylk/E. Hutto. They unanimously agreed to accept Steve Marsh's request to help in committee work.

Prepared by: Mugsy Kerr

APPROVED on December 6, 2005 at the Board of Directors Regular Monthly Meeting.

Attested To By: Jackie Walker
President, Secretary