

Snee Farm Community Foundation
Board of Directors Regular Monthly Meeting
August 1, 2006 – Snee Farm Country Club – 5:30 PM

Minutes

Board Members Present: Jackie Walker, Lawrence Frierson, Margaret Passailaigue, Dave Ardis, Dottie Teetor, Michael Barrett, Jerry Barnett and Phil Siegrist. **Absent:** Jim Craven

Others Present:

Administrative Asst.: Mugsy Kerr
Committee Members: Marty Boroughs, Diana Barnett
Other Foundation Members: 5 Total
Non-Foundation Members: 1 Total
Restrictions Compliance Administrator: Mike Hart

CALL TO ORDER:

- President Walker called the meeting to order.
- Standing Announcements were reviewed.
- Marty Boroughs, Parliamentarian, gave no introduction.

INVITED GUESTS: None

PRESIDENT'S TIME: No Information

MINUTES APPROVAL:

P. Siegrist Motioned to Approve the July 11, 2006 Minutes; Seconded, Approved 7-0.

COMMITTEE REPORTS:

Restrictions

M. Hart, Compliance Administrator, reported 45 letters sent for violations and/or warnings which included reminders that mailbox and mail posts need to be properly maintained. Improper signs continue to be a problem. \$560 in misc. fines was collected in July. Over 70 hours were spent on Restrictions Compliance during the month.

L. Frierson Moved to Accept the Restrictions Report; Accepted 7-0.

Finance

M. Passailaigue advised of having \$129,000 in the Operating Account. Thirteen Annual Assessments are outstanding for 2006; all have been contacted, five are cooperating and eight will likely need to be settled by Small Claims. In reviewing the Budget she advised we are on track, and with no unexpected expenses such as storm damage, should remain so through the remainder of 2006. A question asked resulted in her clarifying that she does not pay anything without an approved invoice.

L. Frierson Moved to Accept the Finance Report; Accepted 7-0.

Maintenance

Chairman Barnett reported the Maintenance team handled the following items for July: surveyed the neighborhood for inoperable street lights; a stop sign stolen at the corner of Law Ln. and F. Quarter that he reported to J. Peele, Town of Mt. Pleasant, who had it replaced; and repaired the Martin birdhouse at the Casseque Lake. He met with Marty & Lawrence to further evaluate the Gazebo floor problem in relationship to the bids received. The Maint. Team worked 14 hrs. in July saving an estimated \$1,400. – Worked a total of 96 hours since Jan. 06, saving and estimated \$9,600. The committee was asked to look at fixing the poles for the birdhouses in Snee Farm.

L. Frierson Moved to Accept the Maintenance Report; Accepted 7-0.

DT

Garden & Beautification

Chairman Ardis reported that he and Arborist P.O. Mead inspected all common area trees as part of the preliminary effort toward contracting his services for present and long-term care and maintenance of the young and Grand Oaks, and other valued trees. Dave will provide more information on this at the September Board Meeting.

D. Teetor Moved to Accept the Garden & Beautification Report; Accepted 6-0.

Security

In Chairman Craven's absence, J. Barnett reported that he, L. Frierson, J. Walker, and J. Craven met with Major Harry Sewell and Officer Girrard of the MPPD to discuss on-going problems, and ask their help in working together with the Board and Community to eliminate or reduce the nuisance vandalism and more serious unlawful incidents. It was a very productive meeting and efforts have begun in this direction. Jerry will be working closely with the Department in formulating plans and monitoring the progress.

L. Frierson Moved to Accept the Security Report; Accepted 7-0.

Architectural Control

Chairman Frierson had 12 submissions in July; 9 approved, 2 disapproved, 1 in process.

M. Barrett Moved To Accept the Architectural Control Report; Accepted 7-0.

Special Projects

-Chairman Frierson reported information from the recent Town Transportation Meeting regarding the Whipple Rd. Widening Project. Funds are not available at this time, however, contracts will be negotiated later this year. The entire project will not be finished until the Old Wando Project is completed, which is estimated to be several years away. At this time, the Town is leaning toward a traffic light. J. Walker stressed the importance of the Board pursuing the Town's earlier promise to provide a conceptual round-about plan, and that we should not be deterred from requiring that they give full consideration to all options so that the needs of Snee Farm are not unfairly compromised due to lack of funds and left with less than the needed result.

J. Barnett Moved to Accept the Special Projects Report; Accepted 7-0.

OTHER REPORTS OR INFORMATION:

Legal Matters – No report

Administrative Assistant – The Annual Meeting will be Thursday, September 28, 2006, Old Wando High School Cafeteria (Whipple Rd.), 7:00 PM.

Web Site – The first stage of Annual Meeting information will be added.

Sign Boards – Annual Meeting information will begin and continue until the Meeting.

BOARD UNFINISHED BUSINESS:

-J. Barnett reviewed the bids received on various Gazebo needs and advised that, even though he had gotten bids on Painting and new Roofing, the only critical area at this time is the outside floor and steps. Based on the Committee's efforts, he highly recommended the company, "Andy On Call" to do the floor work at a cost of \$5,600 which included a dumpster charge of \$400. Suggestions were made by D. Ardis regarding some detail. The Board discussed the need that this work be done due to the safety/liability issue, and the Budget relative to the expense.

J. Barnett Motioned to Approve the Gazebo Re-flooring Project and Contracting the company, Andy On Call, at a cost of \$5,600; Seconded, Motion Carried 7-0.

DT

NEW BUSINESS – Board:

-J. Walker asked the Maintenance Committee to look into a chain-link fence situation brought to her attention by a resident of Shady Grove Lane – there appears to be a void of fencing along Longpoint Rd. from Parkway running behind Shady Grove Ln.

-P. Siegrist shared some information on Pet Waste Stations in our Common Areas. J. Walker expressed concerns as to why she felt that these not be implemented, and asked Special Projects to review the information provided by P. Siegrist in order to make a recommendation.

-Dottie Teetor, Michael Barrett, and Margaret Passailaigue who have served partial terms due to resignations, confirmed their intent to run for the three full-term Board seats coming open in September.

-Some Policy information was reviewed regarding preparation for the Election including notice.

-L. Frierson Motioned that an Election Committee of P. Siegrist, Chair, and M. Boroughs be appointed for the 2006 Annual Meeting; Seconded, Motion Carried 7-0.

-L. Frierson advised the Board of two situations that his Committee feels warrant amending the Landscape Maintenance Contract: 1. He advised of a misunderstanding in the Contract preparation that should be corrected in order that a yearly overall trimming of the Azaleas be done, including a heavier pruning on a rotational basis to approx. one-third of the plants. The Ashcrafts are agreeable to pro-rating the expense monthly into the Contract which, based on the Azalea work done this year at \$1,850 would be \$155 per month. 2. Also, Austin Square has consistently been maintained over the years in the old contract price, even though it was not listed; therefore was overlooked in the new contract. This amendment would be a clarification only and no additional cost added.

P. Siegrist Motioned to add an Addendum to the Landscape Maint. Contract to incorporate the above stated Annual Azalea work at \$155.00 per month, and to specify Austin Square as an included maintenance area at no additional cost; Seconded, Approved 7-0.

NEW BUSINESS – Foundation Members Concerns:

Jack Walsh – expressed concern about cars being parked on both sides of the street rather than using their driveways.

J. Barnett Motioned to Adjourn Meeting at 7:30 PM; Seconded, Motion Carried 7-0.

Prepared By: Mugsy Kerr

APPROVED September 5, 2006 at the Board of Directors Regular Monthly Meeting.

Attested To By: **Dottie Teetor**
Secretary

